

BARGAIN HUNT Tutorial

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Whereas WarehouseTWO's **SEARCH** function helps you find items that you need right now to fill a customer's backorder, **BARGAIN HUNT** helps you save money on stock items, even if you don't have an order for these items right now. **BARGAIN HUNT** is a **bulk search** tool. It matches other WarehouseTWO members' postings of unwanted inventory, offered at attractive prices, with your stock items. The premise behind **BARGAIN HUNT** is that you are going to replenish stock items sooner or later, so why not replenish these items at a lower cost than you could get from your manufacturer? **BARGAIN HUNT** can **save you money** each time you use it.

BARGAIN HUNT is an "exact match" search on part numbers, not descriptions. Also, only items with offer prices can appear in a **BARGAIN HUNT** result.

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When to Perform a BARGAIN HUNT _____

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While you can perform a **BARGAIN HUNT** at any time, we recommend that you do it before you place a stock replenishment purchase order with your suppliers. The best time to do this is when you have built up a significant potential stock replenishment need. This typically occurs right after you have done a review of your stock plans. With most stock plan reviews, some items get their stock plans increased or created anew, while others get their stock plans decreased or de-activated altogether. **BARGAIN HUNT** may help you save money on stock items whose stock plans were recently increased or added anew.

How to Create a BARGAIN HUNT List of Items _____

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There is no restriction on what items you include in your **BARGAIN HUNT** list, or how many items your list contains. To create a **BARGAIN HUNT** list of items:

- Step 1: Identify a list of items. While the composition of the list may be somewhat arbitrary, three groups of candidates are:
 - a) All items for which you have an active inventory plan in place (in at least one of your stocking locations)
 - b) All items currently appearing on a demand report or suggested purchase order report
 - c) All items currently on open backorder; understand that you may already have open POs for these items that will have to be cancelled if you can source them from other distributors identified in your **BARGAIN HUNT** result.

Of course, you can combine the items found in any of these groups into a single list. If you do this, we suggest that you "flag" items with active stock plans differently from items found in the other two groups. Also identify and delete duplicate records.

- Step 2: For each item on your list, calculate a *"threshold cost*". "Threshold cost" is the maximum unit cost you are willing to pay for an item. For items with stock plans or with current stock replenishment demand, we recommend that you start with a threshold price equal to eighty percent (80%) of your "*best cost*" (e.g., lowest distributor cost, average cost, standard cost, current open PO cost) for each item. For items on backorder, we recommend that you start with a threshold cost or "standard" cost.
- Step 3: For each item on your list, calculate the maximum quantity that you are willing to purchase. For items with stock plans, whether or not there is current replenishment demand, we suggest that your maximum purchase quantity be equal to two months' supply, but not more than what would put your net stock at a five month supply. For items without stock plans, your maximum purchase quantity should equal what is on open PO or on your open demand report.
- Step 4: Compile your data into an Excel spreadsheet (or functional equivalent). Your file must contain these two columns of data:

Column A: item part number (use the manufacturer's **exact part number**) Column B: threshold cost, in your local currency

Your file should also contain these additional columns of data:

Column C: maximum purchase quantity

- Column D: unit of measure for the quantity
- Column E: "best cost", in your local currency
- Column F: why each item is on the list

A sample data file:

1							
Ì		A	В	С	D	E	F
	1	item	threshold cost	max qty	UOM	best cost	why this item is on the list
j	2	694690	151.71	2	ΕA	189.64	stock plan
	3	697250	47.33	20	ΕA	59.16	current demand
	4	981100	81.69	50	ΕA	102.11	stock plan
	5	8650013	442.15	100	ΕA	552.69	current demand
ŝ	6	8650030	48.70	20	ΕA	60.88	stock plan
ŝ	7	13650088	184.99	5	EA	231.23	on open PO
l	8	13650953	360.62	9	EA	450.77	stock plan
ł		0044070004	E0.40			0.0.70	

- Step 5: Save your data file, giving it a name that clearly identifies it as your supporting data. Example: bargain_hunt_data_<YYYY>.<MM>.<DD>.xIs, where <YYYY>.<MM>.<DD> designates the date (such as 2010.04.01).
- Step 6: On the **BARGAIN HUNT** screen, download the "Excel Bargain Hunt Template":

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Varehouse <mark>TWO</mark> Think outside your box!				Help with this page:	🔎 PDF	🕦 Video	View All Tutorials
Bargain Hunt						SEARCH	BARGAIN HUNT
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* Display Currency As Default (as posted) V SUSD V	Download I	Bargain Hunt Te argain Hunt Ter limited TXT Bar	mplates nplate gain Hunt	Template			
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Step 7: Delete all rows in the template, leaving the only the header row.

Step 8: Copy from your "bargain hunt data" file the first two columns of data (*item* and *threshold cost*) and paste special ("values" this data into the **BARGAIN HUNT** template file, just under the column headers. This file should be without any formatting of any kind. Save this file as an Excel workbook (not a ".txt" file, the template file's format). Include the word "final" in the file name.

Your final file, suitable for uploading in to the **BARGAIN HUNT** function, should look like this:

	A	В
1	PartNumber	Price
2	694690	151.71
3	697250	47.32909091
4	981100	81.688
5	8650013	442.1546667
6	8650030	48.70461538
7	13650088	184.986
8	13650953	360.6190909
9	3911873004	50.15666667
10	9120059053	65.11333333
11	43024E-H56	380.19
12	57016S-D76	83.44
13	57020S-D24	55.37222222
14	57024S-K84	121.87
15.	RI/GO	96,8899,367

How to Perform a BARGAIN HUNT _____

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Step 1: At the WarehouseTWO web site, navigate to the **BARGAIN HUNT** screen (**0**).

- Step 2: In the "Display Currency in" drop-down menu, select your local currency (2). (Ignore the warning message that appears, "Please enter a Part Number and Price Limit to search for.") In the "Currency Uploaded in" drop-down menu, select the currency in which your "threshold costs" were calculated (€).
- Step 3: Click on the "Browse" button (④). In the "File Upload" window, navigate to your "final" BARGAIN HUNT data file, and then click on the "Open" button. Click on the UPLOAD button (⑤). (The

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When your **BARGAIN HUNT** file has been uploaded and processed, the screen will display your **BARGAIN HUNT** results, similar to the screenshot below. If your **BARGAIN HUNT** contains more than a hundred items, it can take a minute or two to process.

Note: to delete your **BARGAIN HUNT** results, click on the **RESET** button (③).

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Part Number	Description			Rel	Qty	UOM	Price	Currency	Da	te Posted	Source
Searched for "92	4448" at 40.00, found 1 item(s)										
924448	HYD FILT ELEM				4	EA	32.98	\$ USD	2/	17/2011	DIST
Searched for "92	6875" at 30.00, found 3 item(s)										
926875	50AT Tank Breather Assembly				2	EA	27.77	\$ USD	2/	7/2011	DIST
926875	Breather Adapter				1	EA	22.08	\$ CAD	2/.	2/2011	DIST
926875	BREATHER ADAPTER-50AT				2	EA	14.33	\$ CAD	11	/24/2010	DIST
Searched for "93	2612Q" at 40.00, found 4 item(s)										
932612Q	HYD FILT ELEM				2	EA	31.32	\$ USD	2/	17/2011	DIST
932612Q	PARKER 15P-110Q ELEM ASS	Y VITON			6	EA	39.02	\$ USD	2/	17/2011	DIST
932612Q	ELEMENT 10Q 15P-1				6	EA	31.29	\$ CAD	2/	B/2011	DIST
932612Q	15P-1 10Q Element.				10	EA	37.32	\$ USD	2/	7/2011	DIST
Searched for "93	2670Q" at 50.00, found 2 item(s)										
932670Q	HYD FILT ELEM				1	EA	40.97	\$ USD	2/	17/2011	DIST
932670Q	Element				2	EA	28.13	\$ CAD	2/:	2/2011	DIST
Searched for "93	2618Q" at 50.00, found 3 item(s)										
932618Q	HYD FILT ELEM				7	EA	39.59	\$ USD	2/	17/2011	DIST
932618Q	15P-2, 10Q Element				1	EA	47.18	\$ USD	2/	7/2011	DIST
932618Q	Element, 15P-2				3	EA	24.78	\$ CAD	2/:	2/2011	DIST
Searched for "92	:1166" at 12.00, found 2 item(s)										
921166	Spin On				3	EA	6.25	\$ CAD	2/:	2/2011	DIST
921166	CANISTER - 12PS				7	EA	7.05	\$ CAD	11	/24/2010	DIST
Searched for "92	4453Q" at 80.00, found 2 item(s)										
924453Q	HYD FILT ELEM				2	EA	59.87	\$ USD	2/	17/2011	DIST
924453Q	10Q ELEMENT				307	EA	79.83	\$ USD	2/	17/2011	DIST

How to Analyze Your BARGAIN HUNT Results_____

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Step 1: Click on the OUTPUT TO FILE button (1 in the screenshot above). Confirm that the "Open with" radio button is selected and that "Microsoft Excel (default)" is selected in the drop-down menu. (These should be the default settings.)

Your exported **BARGAIN HUNT** result file should like like this:

Humber	Description	Gey UOM	Price Currency	Date Posted	Source	Member	Address	City	State	Postal Code	Phone Number	Hew To
0												Call us. Email us. Fa www.onlinestuff.com. cards. We accept bee
694690 D3W SOFT	SHFT ASSY *DI	2 EA	82.62 USD	1/25/2010 Fram	chised Wholesale/Distributor	Fittiers' R Us	123 Main Street	Anywhere	WA	98005	8008675309	be appreciated. We st
697250 PH 697250	120460L WICOIL	2 EA	27.39 USD	7/2/2009 Fran	chised Wholesale/Distributor	Acme Contraptions	1313 Mockingbird Lane	Freakyville	м	48335	8008675305	Callus. Emailus. Fa
981100 V12 VALVE	SECTION *DI	2 EA	48.43 USD	1/25/2010 Free	chised Wholesale/Distributor	Fitters' R Us	123 Main Street	Anywhere	WA	98005	8008675305	Call us. Email us. Fa www.onlinestuff.com. cards. We accept bea long as it is GOOD be be appreciated. We st
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3650068 40-RC-20-E	101	2 EA	82.8 USD	1/25/2010 Fran	chised Wholesale/Distributor	Fittins' R Us	123 Main Street	Anywhere	WA	98005	8008675305	be appreciated. We sl
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3660963 K-40-HR SP	OOL POSITIONER	6 EA	80.91 USD	1/25/2010 Fran	chised Wholesale/Distributor	Fittins' R Us	123 Main Street	Anywhere	WA	98005	8008675305	be appreciated. We st
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11873004 DVA35-MR	v-2, Relief -	2 EA	27.86 USD	3/11/2010 Fran	chised Wholesale/Distributor	Amalgamated Fuzz	10 Downing Street	London	СT	13504	8008675309	long as it is GOOD be
C40-HR SP DVA35-MR	YOOL POSITIONER V-2, Relief -	6 EA 2 EA	80.91 USD 27.86 USD	1/25/2010 Fran 3/11/2010 Fran	chised Wholesale/Distributor chised Wholesale/Distributor	Fetons' R Us Amalgamated Fuzz	123 Main Street	Anywhere London	WA CT	98005 13504	8008675301 8008675305	www.onlinest cards. We a long as it is (be appreciate Call us. Em www.onlinest cards. We a long as it is (Call us. Em www.onlinest www.onlinest

- Step 2: Click on the gray box in the upper left hand corner to select all cells in the worksheet (see **0** in the screenshot above.)
- Step 3: With every cell selected (all cells shaded blue), select "Cells…" in the "Format" drop-down menu. Select the "Alignment" tab (♥). Click on the check boxes next to "Wrap text" and "Merge cells" until both boxes are *blank*. Click on the "OK" button (♥).

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Step 4: Click on the upper left hand corner box to highlight all cells again. In the "Data" drop-down menu, select "Sort...". Sort by "Part Number", ascending. Click on the "OK" button. Delete the line that contains the line, "*Prices displayed..." in blue font.

Your file should now look like this:

A B	C D	EF	6	. H	E. E.	1	. K.	L .	M	N	
t PartNumber Description	Qty UOM	Price Currency	Date Pested	Source	Member	Address	City	State	Postal Code	Phone Number	How To
2 694690 D3W SOFT SHIFT ASSY *DI	2 EA	82.62 USD	1/25/2010	Franchised Wholesale/Distributor	Fitters' R Us	123 Main Street	Anywhere	WA.	96005	8008675309 Call u	is. Email us. F.
3 697250 PH 697250 120/60L W/COIL	2 EA	27.39 USD	7/2/2009	Franchised Wholesale/Distributor	Acme Contraptions	1313 Mockingbird Lane	Freakyville	M	48335	8008675309 Call u	is. Email us. F.
4 981100 V12 VALVE SECTION *DI	2 EA.	48.43 USD	1/25/2010	Franchised Wholesale/Distributor	Fittins' R Us	123 Main Street	Anywhere	WA.	98005	8008675309 Call 6	is. Email us. F.
5 8650013 20-10-04-SOL-E-12 *DI	2 EA.	222.16 USD	1/25/2010	Franchised Wholesale/Distributor	Fittins' R Us	123 Main Street	Anywhere	WA.	98005	8008675309 Call u	is. Email us. F.
6 8650030 20-LC-75 *DI	2 EA.	27.52 USD	1/25/2010	Franchised Wholesale/Distributor	Fitters' R Us	123 Main Street	Anywhere	WA.	96005	8008675309 Call u	is. Email us. F.
7 13650088 40-RC-20-E *0(2 EA	82.8 USD	1/25/2010	Franchised Wholesale/Distributor	Fittins' R Us	123 Main Street	Anywhere	WA.	98005	8008675309 Call s	rs. Emailus. F.
13650953 K-40-HR SPOOL POSITIONER	6 EA.	80.91 USD	1/25/2010	Franchised Wholesale/Distributor	Fittins' R Us	123 Main Street	Anywhere	WA	98005	8008675309 Call u	is. Emailus. F.
3911873004 DVA35-MRV-2, Relief -	2 EA	27.86 USD	3/11/2010	Franchised Wholesale/Distributor	Amalgamated Fuzz	10 Downing Street	London.	CT	13504	8008675309 Call a	n. Email ut. F.
0 9120059053 PCL401-E1, Electric (on/off) Switch Handle	2 EA	25.6 USD	3/11/2010	Franchised Wholesale/Distributor	Amalgamated Fuzz	10 Downing Street	London	CT	13504	8008675309 Call L	is. Email us. F.
1 43024E-H66	2 EA	45.29 USD	2/2/2010	Franchised Wholesale/Distributor	Spacely Sprockets, Inc.	101 First Avenue	Columbus	OH	43230	8008675309 Call u	n. Emal us. F.
2 570165-076	2 EA	35.95 USD	2/2/2010	Franchised Wholesale/Distributor	Spacely Sprockets, Inc.	101 First Avenue	Columbus	OH	43230	8008675309 Call u	is. Emailus. F.
3 570205-024	2 EA	26.68 USD	2/2/2010	Franchised Wholesale/Distributor	Spacely Sprockets, Inc.	101 First Avenue	Columbus	OH	43230	8008675309 Call 1	rs. Email us. F.
4 57024S-H84 57024S-H84	2 EA	65.99 USD	3/11/2010	Franchised Wholesale/Distributor	General Stuff Company	304 Union Street	Westfield	NJ	17090	8009675309 Call a	rs. Email us. F.
5 BHS2 BHS2 VALVE BOLT HIT	2 EA	44.4 USD	7/2/2009	Franchised Wholesale/Distributor	Acme Contraptions	1313 Mockingbird Lane	Freakyville	M	48335	8008675309 Call (n Email us F
E BARD	1.54	1201000	1/16/00:10	Franchised Wholes als Tistabather	Eithea' D Lin	173 Main Obrait	Annahana	MAG.			e feral or f.

- Step 5: Insert four blank columns between columns "F" and "G". (Highlight columns G-J; under the "Insert" drop-down menu, select "Columns".)
- Step 6: Expand these four new columns to at least twenty characters wide each. Enter as column headers in row 1 for these four columns:

Column G: best cost Column H: max gty Column I: extended savings Column J: why on list

- Step 7: For each item in your **BARGAIN HUNT** result list, copy the appropriate values into columns "G", "H" and "J".
- Step 8: Calculate your available extended savings for each line item, for the maximum quantity that you are willing to purchase. Enter into column "I" the formula:

=(<col_G>-<col_E>)*min(<col_C>,<col_H>)

For example, cell I2 should contain the formula:

=(G2-E2)*MIN(C2,H2)

Step 9: Sort your data by the column "ext savings", decreasing. Your data should look like this:

مممع									
	A	C	D	E	F	G	Н		J
1	PartNumber	Qty	UOM	Price	Currency	best cost	max qty	ext savings	why on list
2	13650953	6	EA	80.91	USD	450.77	9	\$ 2,219.18	stock plan
3	43024E-H56	2	EA	45.29	USD	475.24	6	\$ 859.90	on open PO
4	8650013	2	EA	222.16	USD	552.69	100	\$ 661.07	current demand
5	13650088	2	EA	82.80	USD	231.23	5	\$ 296.87	on open PO
6	694690	2	EA	82.62	USD	189.64	2	\$ 214.04	stock plan
7	57024S-K84	2	EA	65.99	USD	152.34	5	\$ 172.70	current demand
8	BK62	2	EA	44.40	USD	121.11	2	\$ 153.42	stock plan
9	57016S-D76	2	EA	35.95	USD	104.30	2	\$ 136.70	stock plan
10	9120059053	2	EA	25.60	USD	81.39	13	\$ 111.58	stock plan
11	981100	2	EA	48.43	USD	102.11	50	\$ 107.36	stock plan
12	57020S-D24	2	EA	26.68	USD	69.22	2	\$ 85.07	on open PO
13	BK62	1	EA	52.04	USD	121.11	2	\$ 69.07	stock plan
14	3911873004	2	EA	27.86	USD	62.70	200	\$ 69.67	stock plan
15	8650030	2	EA	27.52	USD	60.88	20	\$ 66.72	stock plan
16	697250	2	EA	27.39	USD	59.16	20	\$ 63.54	current demand

(Column "B", "description", has been hidden; columns containing member data are not shown above.)

- Step 10: Working from the top of the list down, select which line items you would like to purchase and from whom. Total selected line items by member to determine potential savings by purchase order. We suggest that you select line items for which your extended savings is at least \$50USD. We also suggest that you do not place any POs to another member for which the combined savings is less than \$250USD. Confirm price and availability with each source member prior to placing purchase orders.
- Step 11: Among the line items selected in step 10 above, identify those items that are already on open purchase orders. Cancel those purchase orders prior to placing any new orders to other WarehouseTWO members.
- Step 12: Tell your supervisor how much you saved your company with WarehouseTWO's **BARGAIN HUNT**!

BARGAIN HUNT Incentive Program for Buyers _____

We recommend that you offer an incentive to your buyers to perform **BARGAIN HUNT**s on a periodic basis. An incentive of ten percent of the savings achieved is reasonable. For a draft of a **BARGAIN HUNT** incentive program, <u>click here</u>.

Tips and Tricks _____

To get the best results with the **BARGAIN HUNT** feature:

- 1. The more items you include in your **BARGAIN HUNT** list, the greater chances of finding deals.
- 2. Start with a threshold price equal to 80% of current purchase cost. A higher threshold cost will give you more results, but the additional results will be at less of a savings.

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- 3. For a faster response to your **BARGAIN HUNT**, limit the number of items in your list to five hundred items. You can always perform **BARGAIN HUNT**s on additional lists of items.
- 4. Use manufacturers' **exact part numbers** in your **BARGAIN HUNT** list. Since **BARGAIN HUNT** is an "exact match" search, using the manufacturers' exact part numbers increases your chances of getting matches with items offered by other WarehouseTWO members.
- 5. Filter your list of stock items to "low risk" items. For example, include only stock items that you sell every month. Items that you sell less frequently are always potential non-stock items.
- 6. Limit how much you purchase from other WarehouseTWO members to a three month supply. Chances are good that those items will still be available three months from now.
- 7. Mind your *units of measure* (*UOM*) and *currencies*! That is, don't misinterpret either set of data in your **BARGAIN HUNT** results.
- 8. Create a schedule to perform a **BARGAIN HUNT** at least once per month, or after each bulk inventory plan review.
- 9. Implement a **BARGAIN HUNT** incentive program for your buyer(s). For a template of such a program, <u>click here</u>.
- 10. To improve the chances that other WarehouseTWO members will find your unwanted items, post them using the manufacturer's *exact part number*, and *include offer prices*. Items without posted prices are never included in BARGAIN HUNT search results. We recommend that you price your slowest moving items at no more than 79% of current distributor cost.

Got a Question? ____

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Got a question about this feature? Let us help:

- a) Email us.
- b) Call us at 650.329.1592.
- c) Post your question to our LinkedIn group, WarehouseTWO Users Forum.
- d) Post your question to our Facebook group, <u>WarehouseTWO Users Forum</u>.